

2017 Season Balmain & District Football Club Self Registration Guide

Please use the following instructions to register and pay online for 2017:



1. Login:

- a) Go to the MyFootballClub website: www.myfootballclub.com.au
- b) Click on "Register Now"
- c) Select "Player Registration"
- d) Follow the prompts to proceed to login pages, find your FFA number and/or reset your password OR create a new FFA number if you do not already have one.
- e) Login using your FFA number and password

2. Start Registration

- a) Once logged in, select "Register"
- b) Check and Update contact details if necessary.
 1. **PARENTS: Please DO NOT use child's email address or mobile number**
- c) Ensure a current photo is uploaded (Do this BEFORE progressing to next step).
 1. Failure to attach a photo will result in no player ID card being printed
 2. No player ID card = no play
 3. Photo must be a **passport style photo from the shoulders up with no hats or sunglasses**. Take a photo with your smartphone, holding it sideways.
- d) On the next screen, enter the club name **Balmain & District Football Club**
NB: If you get a message saying there are no packages then click OK and check the club name
- e) Select the Registration role as: "**Player**"
- f) Select the correct Registration Package that applies to your category:
 1. Age Groups are based on the age your child turns in 2017;
 2. Players playing up a year must select the Age Group they will be playing in;
 3. Tiny Tigers are MIXED teams and competitions;
 4. Boys U6 & U7 must select MIXED. Girls may select MIXED or GIRLS
 5. Boys U8-U11 must select MIXED. Girls may select MIXED or GIRLS.
 6. If you do not know which Age Group your child should be registering for **STOP!**
 - Contact your Age Coordinator (details at the end of this document) for more information before you complete your child's registration.
 7. Details on how to claim a **Sibling Discount** are on Page 4 of this Guide.
- g) When asked about *Player History in another country* if you answer **Yes**, you face a 6 to 8 week delay while a transfer certificate is requested from overseas.

Select Registration Log-Out

CONTACT DETAILS **SELECT REGISTRATION** TERMS & CONDITIONS PAYMENT ADDITIONAL QUESTIONS FINISH

Step 1: ?

Step 2: ?

Step 3: ?

Step 4:

Search for your Club by typing it's name and a list of matching clubs will be displayed. You then select the Role which can be player, referee or volunteer then select the Level(usually age-based), then click on Add.

Club	Role	Type	Package	Price (AU\$)	Fee Breakdown
No records returned.					

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- h) Click the “Add Packages” button.
- i) Click the Next button at the bottom of the screen.
- j) Read and acknowledge the Terms and Conditions then click Next.
- k) **Sibling Discounts** are available for 2nd and subsequent children from the same family (excluding Tiny Tigers). Details on how to claim your Sibling Discount are on Page 4 of this Guide.
- l) Click **“Pay Online” (Balmain DFC’s preferred option) to pay online with a credit card (VISA or MasterCard) and follow the instructions,**
1. Or select “Manual Payment at Club” and pay by EFT (you **must** email Treasurer@balmainfootball.com.au with confirmation, quoting FFA number).

NB: Payment must be made before a registration can be accepted.

- m) Read and answer the Additional Questions then click the “Save All Answers” button.
- *** This is where you can nominate a team or friends for your child to play with. *****
- This will help the Club understand any special needs and identify parents who may be able to assist the club.

Your registration has now been submitted. An invoice will be emailed to the Player’s main contact address. Make sure you have paid your fees and completed any necessary ID checks, etc. You will be contacted by an Age Coordinator to discuss and finalise team allocations. All Player registrations are subject to final approval by the Registrar. Selecting the incorrect package or age group, will delay your registration and may result in it being declined by the Registrar.

3. Note for NEW APPLICANTS

- a) You must consult with your Age Coordinator to determine team placement.
- b) You must also email a scan or photo of your Proof of ID (Passport, Driver's License or Birth Certificate) to Registrar@balmainfootball.com.au.



4. Approvals

- a) Our Age Coordinators need to approve all applications for their respective age groups.
 - o All registered players will be placed in a team, subject to availability.
 - o The number of teams we can field is limited, SO REGISTER EARLY !!!

5. Where do I go if I need help using the MyFootballClub system for registration?

If you have any trouble with your registration you can use the following resources to help you.

- [View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.](#)
- If you are having problems with your password to login please contact FFA support:

Football NSW MFC Staff:

(02) 8814 4449 samanthad@footballnsw.com.au (business hours, after hours and weekends)

(02) 8814 4448 samuelk@footballnsw.com.au (business hours – 9am-5pm Mon-Fri)

OR

FFA MFC Support Centre

(02) 8020 4199 myfootballclub@footbballaustralia.com.au

6. Where do I go if I need help from Balmain DFC on all other issues?

In the first instance, contact your [Age Coordinator](#).

Or you can send an email to registrar@balmainfootball.com.au. Ensure you include the Player's **FFA number**, full name, date of birth and age group you believe you're registering for.

Additional Information

Balmain DFC 2017 Registration Fees



Age Group	2017 Fee
Tiny Tigers & All Abilities Football	\$ 80.00
U6 & U7s Mixed & Girls	\$ 215.00
U8 & U9 Mixed & Girls	\$ 225.00
U10 & U11 Boys & Girls	\$ 250.00
U12 to U14 Boys & Girls	\$ 265.00
U15 & U16 Boys & Girls	\$ 275.00
U17 to U21 Boys	\$ 305.00
Womens Inter League (U17 to U21s)	\$ 305.00
Adult Students	\$ 305.00
All Age Men, Women, O35, O45	\$ 390.00
BBC	\$ 390.00

Junior Graded Players are advised separately of additional coaching fees for the Development programme

Base Fee includes:

- ✔ 1. Full player strip to keep (shirt, shorts & socks)
- ✔ 2. FFA Player Fees
- ✔ 3. FNSW Player Fees & Insurance
- ✔ 4. CDSFA Player & Team Fees
- ✔ 5. Referee Fees (U10 - Seniors)
- ✔ 6. GST & FFA Processing fees

Discounts:

- ✔ 1. \$50 Family discount for 2nd & subsequent siblings registered with the Club.
- ✔ 2. \$85 Student discount for Full-time Adult Students on proof of enrolment by 29/2/2016
- ✔ 3. Financial hardship - based on application to the Treasurer@balmainfootball.com.au

Claiming a Sibling Discount

The only way to claim a Sibling Discount is by submitting details via email to Treasurer@balmainfootball.com.au with the following information:

- ✔ 1. Full name of ALL siblings
- ✔ 2. FFA number of ALL siblings
- ✔ 3. Age group you registered each child in
- ✔ 4. Your bank account details to receive payment via EFT

Sibling Discounts exclude Tiny Tiger and All Abilities registrations.

Discounts will be processed in the order received and may take up to 4 weeks.